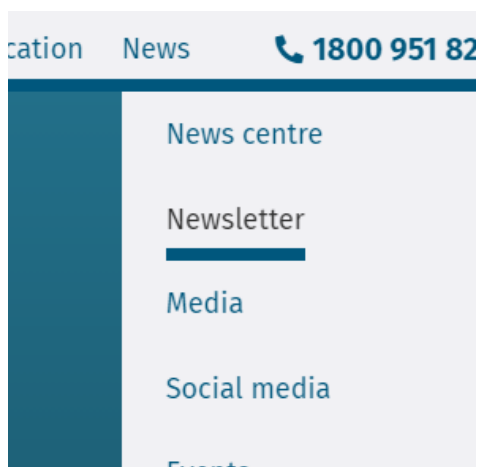# Aged Care Quality Bulletin
Creating a PDF file of newsletter editions

Step 1: Go to www.agedcarequality.gov.au/news-centre/newsletter or click on 'Newsletter' under the 'News' drop-down menu

Step 2: Click the edition of the Quality Bulletin you'd like to save as a PDF

Step 3: Click the printer icon in the top-right hand of the web page

Step 4: Choose the 'Save as PDF' option to save the file on your computer for printing or distribution via email