



Fee waiver eligibility form

This form is a request to waive the fees that apply to registration and variation.

The intent of fee waivers is to encourage certain providers to enter and operate in certain markets. The waivers in this form apply to providers delivering most of their services (at least 85%) in remote or very remote communities, and all Aboriginal Community Controlled Organisations (ACCO) entering the market. This increases access to aged care services for older people living in remote and very remote communities, and supports older Aboriginal and Torres Strait Islander peoples' access to culturally safe care.

Eligibility criteria

To be eligible for a full (100%) fee waiver for Registration application, applicants must:

- Be an ACCO; or
- plan to deliver at least 85% of care and services to older people located in remote or very remote communities ([Modified Monash](#) categories 6 and/or 7).

The assessment of waiver eligibility is a point-in-time assessment. If you meet the eligibility criteria at the relevant time, you will not be required to pay the relevant fees. There is no ongoing obligation to remain eligible for the waiver (i.e. to deliver 85% or more of your care and services in MM6-7).

The Aged Care Quality and Safety Commission (the Commission) uses the definition of an ACCO set out in Clause 44 of the National Agreement on Closing the Gap 2020. Clause 44 states that:

Aboriginal and Torres Strait Islander community control is an act of self-determination. Under this Agreement, an Aboriginal and/or Torres Strait Islander Community-Controlled Organisation



services, including land and resource management, that builds the strength and empowerment of Aboriginal and Torres Strait Islander communities and people and is:

- a. incorporated under relevant legislation and not-for-profit
- b. controlled and operated by Aboriginal and/or Torres Strait Islander people
- c. connected to the community, or communities, in which they deliver the services
- d. governed by a majority Aboriginal and/or Torres Strait Islander governing body.

If an applicant can demonstrate that they are already classified as an ACCO by the Commonwealth government, or the State and/or Territory governments in which they operate (see the table of documentary evidence below) the Commission will recognise this classification. In this circumstance, the applicant will not need to provide additional evidence.

Q1. Applicant's details

Your (Entity) Legal Name

(must match the name recorded with the Australian Securities and Investment Commission [ASIC])

Q2. Primary Contact

(must be one of your key personnel)

Full Name

Position Held

Business hour contact number (incl area code)

Email address

Q3. Are you an Aboriginal Community Controlled Organisation (ACCO)?

☐ Yes (Please proceed to Q5)

☐ No



Q4. Will you deliver at least 85% of care and services to care recipients located in remote or very remote communities (Modified Monash categories 6 and/or 7)? If you don't know what Modified Monash category you operate in, you can check using the [Health Workforce Locator](#).

☐ Yes (please complete the table below) ☐ No

	Intended number of care recipients located in Modified Monash Model (MMM) category	Percentage of care recipients located in Modified Monash Model (MMM) category
MM 1, 2, 3, 4 and / or 5		
MM 6 and / or 7		
TOTAL		100%

Q5. Please provide evidence of the eligibility for waiver. See below table for examples of evidence that can be provided.

Evidence attached?

☐ Yes ☐ No

Name of evidence attached:

Documentary evidence

We need you to attach some evidence to help support your application. Below is a table of options for the types of evidence we can accept. If you don't have the documents listed below but believe you may still be eligible for a waiver, you need to email info@agedcarequality.gov.au or call 1800 951 822 and ask about alternative evidence options that may be acceptable.

Documents that may be used as evidence include but are not limited to:

Waiver for...	Criteria	Possible evidence
ACCO	Incorporated under relevant legislation and not-for-profit	<ul style="list-style-type: none">• Certificate of incorporation or equivalent.• Registration with the Office of the Registrar of Indigenous Corporations (ORIC).• Registration with the Australian Charities and Not-for-profits Commission (ACNC).



		<ul style="list-style-type: none">• Copies of the organisation's internal governance rules or constitution (specifying not-for-profit status).
	Controlled and operated by Aboriginal and/or Torres Strait Islander people	<ul style="list-style-type: none">• Registration with ORIC.• Registration with the relevant local or State/Territory land council.• Registration with the relevant Indigenous Chamber of Commerce or equivalent.• Registration with Supply Nation.• Statements or references from Aboriginal Organisations that operate in the same community.• Copies of the organisation's internal governance rules or constitution (specifying rules regarding control and governance).
	Connected to the community, or communities, in which they deliver the services	<ul style="list-style-type: none">• Business plans or annual service plans that specify deliverables, outcomes or programs to be undertaken in the relevant community.• Any mechanisms or processes that are in place to capture community needs such as surveys, consultations and meetings.• Statements or reference(s) by a:<ul style="list-style-type: none">○ Chairperson, Secretary or CEO of a local incorporated Indigenous organisation (including land councils, community councils or housing organisations).○ Remote Australia Employment Service (RAES) provider operating in the same community.○ School Principal of a local school.○ Minister of Religion of a religious institution that serves the same community.○ Treating Health Professional or Manager in Aboriginal Medical Services in the same community.• Confirmation by the Coalition of Peaks (or equivalent State/Territory peak body).• Statements or references from Aboriginal Organisations that operate in the same community.



		<ul style="list-style-type: none"> Statement or confirmation from Primary Health Network operating in the same community.
	Governed by a majority Aboriginal and/or Torres Strait Islander governing body	<ul style="list-style-type: none"> Registration with ORIC. Copies of the organisation's internal governance rules or constitution (specifying rules regarding control and governance). An attestation/declaration that, for a governing body with: <ul style="list-style-type: none"> 5 or more members – at least 51% of the members are Aboriginal or Torres Strait Islander people. 2 to 4 members – all the members, or all but one of the members, are Aboriginal or Torres Strait Islander people. one member – that member is an Aboriginal or Torres Strait Islander person.
	(Optional) Recognition by Commonwealth, State or Territory government	<ul style="list-style-type: none"> Grant or other funding agreement with the relevant government that is only open to ACCO or Aboriginal Corporations. A notice of decision or other written confirmation of a positive decision by a Commonwealth, State or Territory government department that the organisation meets the definition of an ACCO. Registration as an Aboriginal Community Housing Provider, Aboriginal Community Controlled Health Organisation or other government payment program provider.
≥85% MM 6-7	Category 1 - 5	<ul style="list-style-type: none"> Care delivery location/s within the MM 6 and/or 7 category. Advertising or promotion of services within the MM 6 and/or 7 category. Memorandum of Understanding (MoUs) with communities or community groups from within the MM 6 and/or 7 category. Subcontracting engagement with associated provider/s to deliver care on your behalf within the MM 6 and/or 7 category.



		<ul style="list-style-type: none">• Evidence of demographic studies or service demand studies within the MM 6 and/or 7 category.• Corporate documents stating organisation goals and target locations/populations within the MM 6 and/or 7 category.• References from members of target communities within the MM 6 and/or 7 category.
	Category 6	<ul style="list-style-type: none">• Evidence of location/s of residential care home/s clearly identifying those within the MM 6 and/or 7 category.

By submitting this form, you acknowledge that giving false or misleading information to the Commonwealth is a serious offence under section 137.1 of the schedule to the *Criminal Code Act 1995* (Cth).

Important information

You will be advised of the Commission's decision regarding your request for a waiver within **10 business days** of receipt of this form.

If you have any questions or need support to complete the form, you can email info@agedcarequality.gov.au or call **1800 951 822**